

INDEPENDENT SCHOOLS' TEACHERS' ASSOCIATION
OF NEW ZEALAND INCORPORATED
NATIONAL COUNCIL

MINUTES:

The Thirty-first meeting of the National Council of the Independent Schools' Teachers' Association of New Zealand Incorporated began at Dilworth School, on Saturday 24th July 2004.

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PRESENT:

President:	Rev B B Owen
National Secretary:	Malcolm Walker
Employment Officer	Mairi Ferguson
Executive Members:	Steve Girvan
	Mark Cleaver
	Tui Elliott
Administrator:	Jill Brookes
Life Member[s]:	Ken Bray
Member[s]:	David Brookes

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[1] **CONSTITUTION:** The President declared the meeting open at 3.15pm. He welcomed all members to the Annual General Meeting.

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[2] **ADOPTION OF THE AGENDA:** The Agenda was adopted on the motion of Malcolm Walker and Mark Cleaver. **AGREED TO**

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[3] **NATIONAL SECRETARY'S REMARKS:** The Secretary outlined the Procedures to be followed in the conduct of the Council.

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[4] **APOLOGIES:** It was moved by Steve Girvan that the apologies of Eric Cockerton, Brian Matthews, Roland Burrows, Gordon Campbell, John Aston and Tipene Pai be received, seconded by Tui Elliott. **AGREED TO**

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[5] **PERSONAL MATTERS:** The President spoke of Eric Cockerton's absence due to the illness of his mother-in-law, and that she was close to death at North Shore Hospital. He also welcomed Ken Bray to the meeting, as an original Executive Member of ISTANZ at its inception. Ken replied by giving an interesting potted history of the formation of the association in the early 1970's.

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[6] **MINUTES OF THE TWENTY-NINTH NATIONAL COUNCIL:** Malcolm Walker moved that the Minutes be taken as a true and correct record. Seconded by Mairi Ferguson. **AGREED TO**

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[7] **BUSINESS ARISING FROM THE MINUTES:** There was no business arising from the minutes.

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[8] **PRESIDENT'S ADDRESS:** This was received on the motion of the President and agreed to.

- 1782 [9] **APPOINTMENT OF LEGAL ADVISOR:** On the motion of the Secretary and seconded by Mairi Ferguson, the National Executive have recommended that Cullen Law be appointed legal adviser to the Society. **AGREED TO**
- 1783 [10] **ANNUAL FINANCIAL STATEMENTS:** The President [in the Treasurer's absence] circulated the audited annual financial statement. The 2003/4 statement was received on the motion of David Brookes, seconded by Steve Girvan. **AGREED TO**
- 1784 [11] **APPOINTMENT OF AUDITOR:** Malcolm Walker moved that Donald Finlay of Gouldsbury and Associates, Auckland be appointed the auditor for the association. Seconded by Tui Elliott. **AGREED TO.**
- 1785 [12] **THE NATIONAL SECRETARY'S ADDRESS:** The National Secretary reported on the activities of the Association over the past year and thanked the Executive Members for their ongoing work for ISTANZ. He remarked that the Association was in good heart, and there is the potential for several large schools to belong to ISTANZ if they were to negotiate a collective agreement.
The report was received with acclamation.
- 1786 [13] **National Executive: N C E A:** Moved by Tui Elliott 'That this Annual Meeting welcomes the findings of the recent survey by the National Executive of ISTANZ members on NCEA and notes concern over problems in some subjects of marking external exams, moderation and exam supervision and calls on the National Executive to raise these with NZQA.' Seconded by Mairi Ferguson. **AGREED TO**
- 1787 [14] **National Executive: CONTRACTS IN INDEPENDENT SCHOOLS - SUPERANNUATION.** Moved by Malcolm Walker 'That this Annual Meeting notes the development of employer subsidised superannuation schemes now available for teachers in staff schools and express concern that the lack of such schemes in many independent schools could mean that teachers may be less inclined to accept teaching positions at these schools which will offer conditions that are inferior to those in state schools. We do recognise that some independent schools have quality super schemes and calls on members in and the boards of these schools to work together to review their contracts to include such themes.' Seconded by Mark Cleaver. **AGREED TO.**
- 1788 [15] **National Executive: TEACHERS' GUIDELINES FOR PRACTICE.** Moved by Bruce Owen 'That this Annual Meeting commends the National Executive for its development and circulation of the ISTANZ Guidelines for Practice as a companion to the ISTANZ and Teachers' Council Codes of Ethics and endorses the content of the Guidelines. Seconded by Tui Elliott. **AGREED TO.**
- 1789 [16] **National Executive: TEACHERS' PREPARATION TIME.** Moved by Bruce Owen that the ISTANZ Executive make representations to ISNZ to ensure that where schools are using more than one assessment scheme [eg NCEA and A Levels or NCEA and IB] that adequate time is allowed for staff to prepare lessons and cope with assessment. Seconded by Malcolm Walker. **AGREED TO**
- 1790 [17] **LIFE MEMBERSHIP:** No nominations were received.

1791 [18] **VALEDICTORIES:** The President thanked those present for their attendance particularly the visitors and acknowledged the work and support of the Executive throughout the year.

1792 **CLOSE:** The President closed the meeting at 4.10pm.

CONFIRMED

PRESIDENT: _____

DATE: _____ 2005